

SYSTEM OVERVIEW

Data Pro Accounting Software's **DP/Period Manager** is a special utility designed to allow users to "manage" the various date ranges that are possible to define when using the "13 Period Fiscal Accounting Feature" within the **Infinity POWER** accounting software modules.

While the majority of companies use a "calendar" method of tracking their fiscal periods (monthly with a typical year-end of December), other companies have unique needs and rules to manage their business directed towards their specific industries.

COMMUNICATE TO EXCEL DIRECTLY THROUGH THE POWERSERVER!

This utility is not a typical option whereby you would attempt to go access a "dbf" file directly as **Microsoft** would allow you in earlier versions of their **Office** products. Instead, this special utility is directly linked to your accounting data files using the core **POWERServer** module which is automatically included in every **Infinity POWER System Administrator** module. It is at the heart of all of Data Pro's **E-COMMERCE** technology!

ROLLING FIVE YEARS!

The **Infinity POWER** accounting modules have always allowed users to define the valid date ranges of each period using the "13 Periods" configuration menu option within a fiscal year. What this feature is designed to do is to allow management to control the "long term" and "pre-define" a schedule of fiscal periods for the company, which are typically outlined by their CPA, and then manage those periods over a "rolling five year period."

What this means is that once the "13 Period Manager" software accesses your specific company's configuration file, it will automatically load the defined periods it sees within the current configuration into Microsoft Excel.

As time goes by, managers can update these configuration tables with new predefined date ranges as the "rolling five year window" moves along. It is recommended that new dates be added at any time within **Years #2** through **Years #4**. You don't have to wait until the end or beginning of a fiscal year. That way, there is always a prior year and final year date range that is never adjusted incorrectly along the way.

HISTORICAL AUDITING AND REPORTING

To put this concept in a better light, let's consider that you may have started utilizing your **Infinity POWER** software in the calendar year **2000**. When you configured the software, you needed to define the initial "five year" range of dates for each of the **13 Periods** within the first five years (similar to the top right image on this page).

These ranges can vary widely based on the nature of a company's business needs. It is common for many companies to use a fixed "28 Day Period Cycle" so that when they compare fiscal periods across year to year, they are measuring "equal" number of days from year to year and can therefore get a true comparison of market and sales conditions. They would then define the **13th Period** of the year as an adjustment period or don't post anything into this period to avoid imbalances.

DEFINING 13 PERIOD DATE RANGES

There is no requirement as to the length of any single fiscal period. Any number of days per period is fine as long as it meets proper "Generally Accepted Accounting Principals."

DP/PERIOD Manager will then allow you to call up the valid ranges from the main configuration file and define within Excel all valid date ranges for dozens and dozens of years to come.

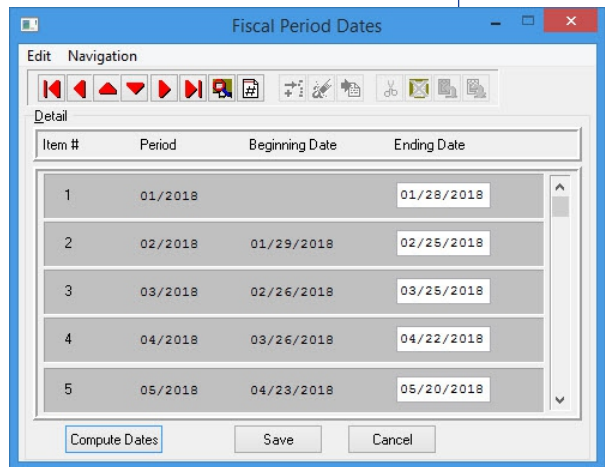
What this does for management is to allow them to control the periods, keep track of the valid date ranges outside of the current five year range that is defined in the software, by company, and allow them to upload any "rolling five year" range whenever needed.

AUDIT OR POST!

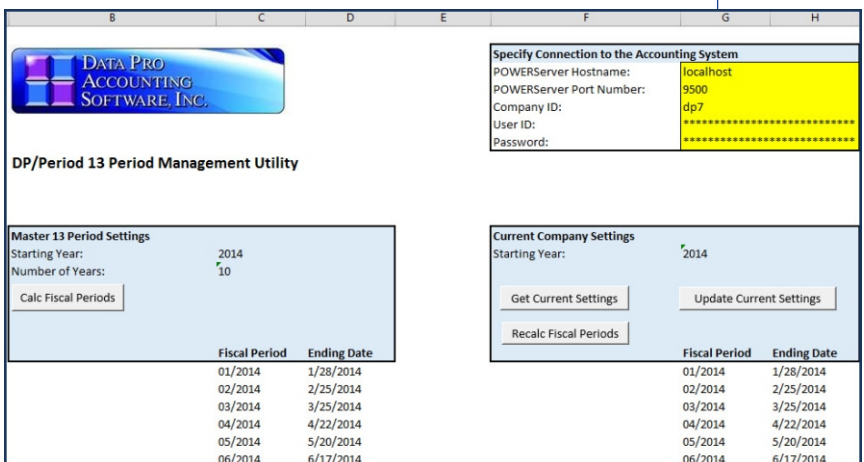
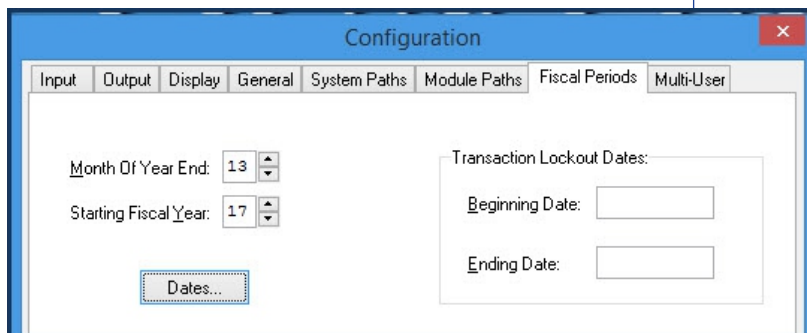
This means that, if necessary, you can upload a prior range of dates for auditing, printing and posting adjusting entries and bring them forward each year all the way to the current fiscal period. This could span **10-20** years or more!

Most importantly, the history of your valid date ranges is maintained and secured indefinitely for future use!

DP/Period Manager works directly with the **Infinity POWER's Master Configuration** for **Defining 13 Period Accounting**.



DP/Period Manager updates your system configuration for the "Starting Fiscal Year" and "Dates Ranges" automatically!



DP/Period Manager works as an integrated Excel Spreadsheet that allows managers to administer dozens of years for companies using **13 Period Accounting**.

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