

2025 Payroll Tax Table Update Instructions

(Effective December 30, 2024)

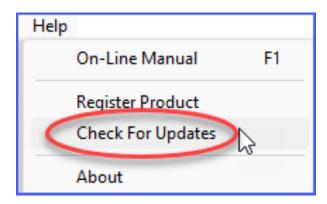
READ THIS FIRST!

These are the initial **Federal** and **State Tax Table** changes for **2025** that have been released through **12/30/2024**. This is the latest release for all States reporting through this date. Some states without actual State Income Tax may only be reporting changes such as the changes to the Unemployment Maximum amount.

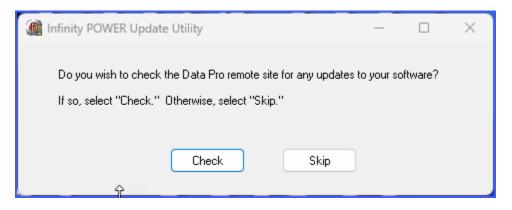
Additional updates will follow as the **US Federal Government** and more states continue to release their information. **Data Pro Accounting Software** will deploy the latest changes made by the **IRS** using the **"DP/Update"** feature just as they become available.

You may utilize the automatic download feature found within the **DP/Update** functionality within the **Infinity POWER Windows Graphical** products (**DPWIN**), however, you **MUST** be on **Version 7.50**, or higher, of the product for this feature to work. Due to security changes made by Microsoft to its Windows operating systems, only **Version 7.50**, and higher, products incorporate the latest **DP/Update** functionality that allows you to download the latest **Payroll** changes and **Tax Table** updates directly from within the software application.

You may load your software as normal. Once you get to the main menu of the **Infinity POWER** products, you may choose the **"Help"** menu option at the top right of the screen and then select the option **"Check for Updates."**



The following screen will appear:



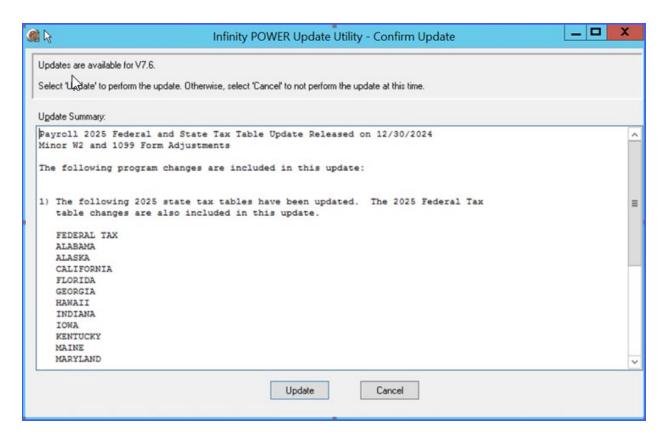
Depending on your Microsoft operating system security settings, you may be prompted to allow this option to continue. If so, click on **"Yes"** to continue. As new **Data Pro Infinity POWER** updates occur, you will be shown the updates before they are downloaded.

If you have the latest version of **DP/Update** and if there are no additional updates available, you will get the following message:

Infinity POWER Update Utility - Checking For Updates
No updates found.
Close

This confirms that your software is communicating correctly to the Data Pro servers.

However, if there are updates available, they will be shown in a screen that prompts you to download them such as the following that was originally released on 12/30/24:



Use scroll bar on the right to see all states and features included in this update. The following states were also released on 12/30/2024.

Infinity POWER Update Utility - Confirm Update	-	×
Updates are available for V7.6.		
Select 'Update' to perform the update. Otherwise, select 'Cancel' to not perform the update at this time.		
Update Summary:		
CALIFORNIA FLORIDA GEORGIA HAWAII INDIANA IOWA KENTUCKY MAINE MARYLAND MISSOURI MONTANA NEBRASKA NEVADA RHODE ISLAND SOUTH CAROLINA SOUTH CAROLINA		
Update Cancel		

If you have not updated previously, this update will capture all previous updates released as well as all current updates. This update is for **Versions 7.5** and higher. Click on the "**Update**" button to proceed. Click on the "**Close**" button once the update has completed successfully as shown below. Make sure you are <u>NOT</u> in the **Payroll** module when you perform this update!

Infinity POWER Update Utility - Perform Update	
Update completed successfully.	Close

2025 Payroll Update

Tax Rates and the Social Security Wage Base Limit. Social Security and Medicare taxes have different rates and only the Social Security tax has a wage base limit. The wage base limit is the maximum wage subject to the tax for the year.

For 2025, the Social Security tax (FICA) rate is 6.2% (amount withheld) each for the employer and employee (12.4% total).

The Social Security wage base limit is now \$176,100.00. The tax rate for Medicare is 1.45% (amount withheld) each for the employee and employer (2.9% total). There is no wage base limit for Medicare tax. All covered wages are subject to Medicare tax.

Additional Medicare Tax Withholding. In addition to withholding Medicare tax at 1.45%, you must withhold a 0.9% Additional Medicare Tax from wages you pay to an employee in excess of \$200,000 in a calendar year (\$250,000 for married couples filing jointly). You are required to begin withholding Additional Medicare Tax in the pay period in which you pay wages in excess of \$200,000 to an employee and continue to withhold it each pay period until the end of the calendar year.

The Infinity POWER Payroll module will automatically calculate when this should occur for you. If you are running any software version lower than "7.50" and have not upgraded yet, YOU NEED TO UPGRADE NOW! Infinity POWER Payroll Version 7.50 (*or higher*) program will automatically "implement" the 6.2% FICA rates for both Employers and Employees by simply changing your "system date" to any date within the current calendar year "2025."

In 2025, the FUTA tax rate continues to be 6.0%. The tax applies to the first \$7,000 you pay to each employee as wages during the year. The \$7,000 is the Federal wage base. Your state wage base may be different. Generally, you can take a credit against your FUTA tax for amounts you paid into state unemployment funds. The credit may be as much as 5.4% of the FUTA taxable wages. If you are entitled to the maximum 5.4% credit, the FUTA tax rate after credit is 0.6%.

The following screen illustrates how the **Master Configuration** of your **Payroll** module should look. The **Minimum Wage** amount will vary based on the state in which you are located.

Minimum Wage: \$13.00 Social Security Tax %.: 6.20 % JC Detail Type: Employee Name	×	
Departments: Image: Second		
Rate Override: Image: Signal Security Tax %.: Image:	ation G/L Accounts Time Categories System Integration	
Social Security Limit: \$176,100,00	Image: Second state Image: Second state	
Medicare Tax %.: 1.45 % Medicare Tax Limit: \$999,999.99 OK Cancel	imit: \$176,100.00 : 1.45 % nit: \$999,999.99	

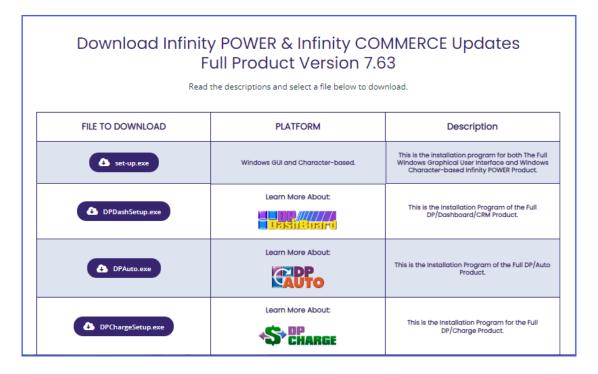
If you are not on Version 7.50, or higher, then you need to download and upgrade your software to the latest version so you can receive the latest updates for **Payroll** and other modules.

To download the latest version of the **Infinity POWER** applications, go to our web site at **www.dataproaccounting.com/download** to download the products you are licensed for:

DATA PRO Accounting Software, Inc.	HOME PRODUCTS + SUPPORT +	\$0.00 🛱	
	DOWNLOADS		
F	Y POWER & Infinity CON UII Product Version 7.6 the descriptions and select a file below to dow	3	
FILE TO DOWNLOAD	PLATFORM	Description	
C set-up.exe	Windows GUI and Character-based.	This is the installation program for both The Full Windows Graphical User Interface and Windows Character-based Infinity POWER Product.	

Click on the **"set-up.exe"** option from the **FILE TO DOWNLOAD** choices across the top.

Download only those applications you are licensed for. The following screen will provide you with a list of valid choices.



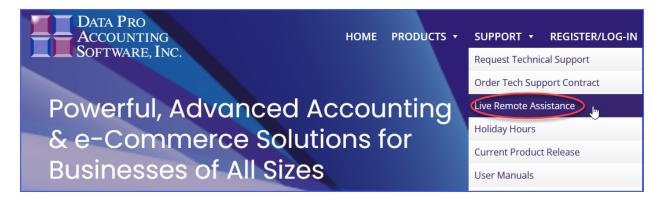
You <u>MUST</u> make sure you have a full <u>BACKUP</u> of your existing programs and data files <u>BEFORE</u> you proceed. You also must have all the "Administrative Rights" you need to proceed with the installation and know where you should be installing the latest update.

Microsoft continues to change requirements and user rights necessary with each version release they make with the Windows Operating System. Therefore, you may not have the current security rights necessary for this upgrade. Check with your **IT** staff and/or **Network Administrator** to ensure they are readily available before proceeding with this step, in case you do not have the necessary user rights.

If you are unclear, you should contact **Data Pro Technical Support** (<u>dpasupport@dpro.com</u>) or 727-803-1550 and schedule an installation meeting via a "Fixme.it" session so we can ensure that the proper installation is done correctly on your system.

This option may be found by going to our web site at <u>www.dataproaccounting.com</u>.

Choose from the **"Support"** menu option **"Live Remote Assistance"** as shown on the following screen:



This will download a small application to your browser that you can click to launch.

DATA PRO ACCOUNTING SOFTWARE, INC.	Remote Support Session
Firefox 133 - Windows	10
Take caution if you receive an unsolicited call to fix Only click the green button when requested by someone y Start Support Session	ou recognize and trust.

When it does, you will provide the **Data Pro Support Technician** with the **Client ID** # to assist you with your support needs and access your support session on your computer.

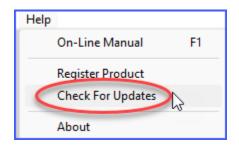
🔐 Remote Support Session	-	×
DATA PRO ACCOUNTING SOFTWARE, INC.	ion	
By providing the Client ID, you are granting the remote person full access to your computer. Do not provide the Client ID if you received an unsolicited call to fix your computer. Client ID: 469 836		
Please provide the Client ID to the person connecting to your computer.		

Further, all users MUST be out of the system before you proceed!!! This includes shutting down the POWERServer, which is quietly running in the background!

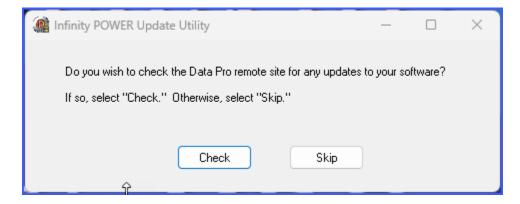
Keep in mind, if you are currently processing credit cards in any other fashion other than using **"DP/CHARGE"** based on an older version of the **Infinity POWER** software, there are three things:

- 1) You are completely out of compliance with the latest **Merchant Processing Rules** and very liable under the latest **PCI-DSS** rules and regulations.
- 2) Version 7.4x removed all support for any other card processing options other than using DP/CHARGE. In Version 7.6, the new DP/CHARGE Advanced Payment module was introduced which supports the latest EMV Chip Cards, Apple Pay, Samsung Pay and much more. Payment Innovators supports the latest credit card processing features. You may contact them at: 800-310-3880 or e-mail them at: glenn@pipay.io.
- All current Payroll and other regular update options using DP/Update only work through the software if you are using a version of Infinity POWER that is Version 7.50 or higher. Version 7.44 users and below no longer have support through the "DP/Update" utility.

Current Version 7.50 (and higher) users can simply go to "Help" from within the Graphical User Interface (GUI) version of Infinity POWER to find the option "Check for Updates." This menu option calls the DP/Update utility that instantly checks the Data Pro Accounting Software servers for the latest updates.



For instance, most states release their latest tax table information at different times. This means this update information becomes available at differing times. Thus, being able to just use the **DP/Update** feature simplifies all your update requirements for your accounting system!



All you must do is click on the "**Check**" button to see what, if any, changes have been released. Depending on how long it has been, you may receive several updates at once, or you may get the following message at the very bottom of a list of updates. Make sure to scroll down the list to see if you get this message that is found on the following screen:

Infinity POWER Update Utility - Confirm Update	-	×
Updates are available for V7.6.		
Select "Update' to perform the update. Otherwise, select 'Cancel' to not perform the update at this time.		
Update Summary:		
CALIFORNIA FLORIDA GEORGIA HAWAII INDIANA IOWA KENTUCKY MAINE MARYLAND MISSOURI MONTANA NEBRASKA NEVADA RHODE ISLAND SOUTH CAROLINA SOUTH CAROLINA		
Update Cancel		

If you have completed the update already and check again, it is not unlikely to find the following message:

Infinity POWER Update Utility - Perform Update	
Update completed successfully.	Close

You can run this option as frequently as desired. Keep in mind, make sure you are <u>NOT</u> in the **Payroll** program when you "Check for Updates." The system cannot download **Payroll** updates when those files are open. Instead, check it once you enter the program and have not loaded any specific module.

There Was a Minor Change Made to W-2s in 2024!

The IRS made just minor changes to the **W-2s** in **2024**. The **Infinity POWER Payroll** software now no longer must print the last two digits of the calendar year on the **W-2** form. Therefore, all the **W-2** forms have been updated accordingly in this Payroll software update to reflect this change.

Please note, that the **Social Security Administration** is now only utilizing the **AccuWage Online** application to test your wage submission files for compatibility for electronic filings.

Social Security	Benefits ∽ Medicare	✓ Card & re	cord ~	٩	ES Español	• Account
Home BSO Access an	d Registration W-2 Filing	Verify SSNs	Reconciliation	What's New 2025	Taxpayer First Ac	t
AccuWage Onlin	e Information					
What is AccuWage Online?	How do I access AccuWage Online	e Helpful Tips	More Information	Quick Links		-
What is AccuWage O	nline?			Rusiness Convises O	unline Llerne Dage	
AccuWage Online is a fre	ee internet application offered	by the Social Sec	urity	Business Services O	nine Home Page	-
5	t enables you to check EFW2 (EFW2 - EFW2C Pub	lications	
	cted Wage and Tax Statement)	5		AccuWage Online H	Ielp Guide 🖊	
correctness before subm	nitting them to SSA. AccuWage	Online is a part o	of Business	AccuWage Online F.		-
Services Online (BSO) wh	nich allows organizations and i	ndividuals to exch	ange wage	Accurage Online I		
information with SSA sec	curely over the internet.			BSO Help and Inf	ormation	
SSA highly recommends	using AccuWage Online to tes	t your wage files	for compliance			-
with EFW2/EFW2C specif	fications before submitting the	m to SSA.		BSO User ID/Passwo	ord Assistance:	
How do I access Accu	uWage Online?			1-800-772-6270		-

The link to their web site is:

https://www.ssa.gov/employer/accuwage/index.html

There Were Only Minor Alignment Changes Made to 1099s in 2024!

Installing the Latest Updates

Payroll users on any version number that is lower than **Version 7.50 MUST** upgrade to meet the current **Payroll** requirements. Further, these updates will update the **Windows** versions of the current **Infinity POWER** products <u>ONLY</u>! This includes both the "Windows Graphical" and

"Character-Based" versions of the Infinity POWER products. However, "DP/Update" can only be run from the Windows Graphical version of the products, as shown on the screen to the right!

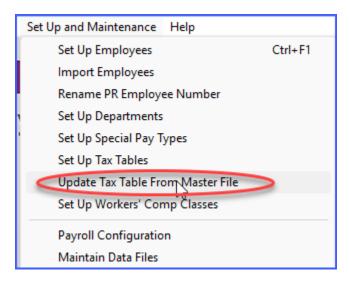
If you are presently on Version 7.50, or higher, and have a direct Internet connection on your accounting servers or workstations, you can choose the "Check for



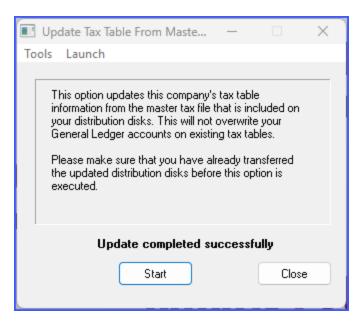
Updates" option from the "**Help**" menu within **Windows Graphical** version of **Infinity POWER** to download these files.

Follow the instructions previously outlined at the beginning of this document. However, the **DP/Update** option only gets the files from the **Data Pro Server** to your local system. It <u>hasn't</u> <u>installed</u> them into your accounting system yet! Therefore, you will need to run the **Payroll** option "Update Tax Table From Master File" from the "Set Up and Maintenance" Payroll menu.

If you have a prior version of the product before Version 7.50, you will need to upgrade first to Version 7.50 or higher before proceeding!



This option is what updates your actual **Payroll Tax Table Files** on your local accounting system on a **"PER COMPANY BASIS."** Therefore, if you have multiple companies, you **MUST** perform this option multiple times on each company separately!



Users still have the option to input their table changes manually by using the **Percentage Method** of Withholding Tables in the Circular E published by the IRS for Federal Tax Tables and/or the State Tax Tables released by your state using the menu option "Set Up Tax Tables." Be sure to use the "Annual Tables" if you are inputting the tables manually.

You will know that your files have been updated correctly if you go into the "Set Up Tax Tables" menu option and enter "FED" and see the following options appear on the screen:

elect Tax Table		>
Tax Table Nu	mber (1) Description (2)	
Tax Number	Description	
FED-H	FIT - HEAD HS 2025	
FED-M	FIT - MARRIED 2025	
FED-S	FIT - SINGLE 2025	
FEDH2	FIT - HEAD HS 2025	
FEDM2	FIT - MARRIED 2025	
FEDS2	FIT - SINGLE 2025	
FL	FLORIDA - ALL 2025	
GA-H	GA-HEAD HOUSE 2025	
GA-MS	GA-MARRD SEP 2025	
earch: fed		
	OK Cancel	

You will see how the **Federal Tables** for "**Federal Married**" and "**Federal Single**" both appear with "2025" behind them. That confirms your update has worked properly. Likewise, when your state tax table update has been implemented correctly, you will see it changed from 2024 to 2025.

As you can see below for the "Idaho" tax table, the update was not currently available.

Tax Number	Description	
HI-HH	HAWAII - HH - 2025	
ньм	HAWAII-MARRIED 2025	
HI-S	HAWAII-SINGLE 2025	
IA-1	IOWA-HH 2025	
IA-2	IOWA-M-0-EI 2025	
IA-3	IOWA-M-EI 2025	
ID-M	IDAHO-M [0] 2024	
10-5	IDAHO-S [0] 2024	
IL	ILLINOIS - ALL 2025	
IL	ILLINOIS - ALL 2025	
<u>S</u> earch: de		
<u>S</u> earch: de		

In the example below, the "IA" or Iowa tables have been reported and now show as 2025. Keep in mind that you still must go into your "State" table manually and adjust the "Unemployment Tax Rate." The State you reside in assigns your company a current rate annually. This is always a moving target and will change from year to year. Do not forget to make this change when you update your tax tables.

💽 Maintain Tax Tables		- 🗆 X
Tools Launch Naviga	ation Operation	
	🗅 🍾 🔀 🖨 📓	Mode: Inquiry
<u>T</u> ax Table:	IA-1	Adjust Base By <u>F</u> IT:
Description:	IOWA-HH 2025	Adjust Base By FI <u>C</u> A:
Unemployment <u>M</u> aximum:	\$39,500.00	Adjust Base By S <u>I</u> T:
Unemployment Tax <u>R</u> ate	1.0600 %	Table Calculation Type:
G/L Unemployment E <u>x</u> p.:	75200	1) Normal Table Calculation $$
G/L Unemployment Lia <u>b</u> .:	23600	W-2 State : IA
G/L Accrua <u>i</u> :	25400	Exclude from W-2 wages :
Primary Exemption:	\$18,050.00	
Secondary Exemption:	\$0.00 N	
Details	User Fields	Save Cancel Close

TIMING!!!

One last thing to keep in mind, this update is released as of **December 30, 2024**. It is updating the **State Tax Tables** to represent the changes available thus far for **2025**! If you have any remaining **Payroll** cycles that you need to run prior to **January 1, 2025**, then you need to wait before you perform these updates!! You will want to keep your current **2024 Tax Tables** and rates in place for any remaining **Payrolls** to be completed in **2024**!

*****MICROSOFT SQL SERVER USERS*****

If you have installed the **Microsoft SQL Server** database as your core database structure to be used with your **Infinity POWER** software applications *(instead of FoxPro or dBase)*, the preceding option that allowed you to download the **Payroll Tax Tables** using the **DP/Update** option will have the files in the native "dbf" file format.

For SQL Server users, the "dbf" file format must first be converted into a SQL format before the **Tax Tables** in Payroll can be updated. Data Pro provides a standard utility with the **Infinity POWER** software programs that allows data files to be converted in both directions (dbf to SQL – SQL to dbf). Follow the next set of steps to prepare the **Payroll Tax Table** update for use in an SQL Server environment.

Using "Windows Explorer," go to the directory or folder where your Infinity POWER accounting applications are installed. This could be C:\APPS\POWER or another directory depending on how the software was originally installed.

Inside this folder, you will find on the list of files a file called **"CBSQLCvt.exe"** as highlighted on the following screen:

Name	Date modified	Туре	Size	*
base.ss	7/24/2010 9:07 AM	SS File	392 KB	
CBSQLCvt.exe	7/24/2010 9:11 AM	Application	567 KB	
CCauths08-03-11.docx	8/3/2011 10:41 AM	Microsoft Word D	342 KB	
🚳 cfx32.ocx	6/10/1996 2:24 PM	ActiveX control	300 KB	
CopyPower.exe	7/18/2007 3:56 PM	Application	451 KB	
CPSEXP.DBF	8/24/1993 1:32 PM	DBF File	1 KB	
CPSIMP.DBF	8/23/1993 1:54 PM	DBF File	1 KB	
🚳 CR.dll	3/4/2011 11:04 AM	Application extens	144 KB	
CRCHKLST.SYS	12/27/1996 9:57 AM	System file	3 KB	
CRMENU.SYS	11/7/2005 2:54 PM	System file	23 KB	
SCRPROC.SYS	12/27/1996 9:57 AM	System file	3 KB	
CUSTOMERIMPORT.xls	6/22/2006 2:12 PM	Microsoft Excel 97	2,256 KB	
Data Pro.EXE	11/19/2007 7:00 AM	Application	838 KB	
@ dbselect.exe	7/24/2010 9:11 AM	Application	449 KB	
🚳 dbselect.sys	7/25/2010 7:39 AM	System file	1 KB	
DJC.SYS	12/9/1992 10:49 AM	System file	1 KB	
🚳 DJN.SYS	12/9/1992 10:49 AM	System file	1 KB	
dmcomm.dll	4/15/2008 10:43 AM	Application extens	48 KB	-

Double click on this file and the following application will load as shown on the screen below:

🔞 Co	deBase/SQL Conversion	×
File	Help	
	Close	

Click on "File" and choose the first option for "CodeBase To SQL." This is the option that will convert a "dbf" file to the SQL file format.

File	Help	
	CodeBase To SQL	Ctrl+C
	SQL To CodeBase	Ctrl+S
	Exit	

A new screen will appear prompting you for key pieces of information. First **"Browse"** under the **"Directory"** option to where your **Infinity POWER** programs are installed. This can be on any network or local drive letter and in any subdirectory or folder name as appropriate.

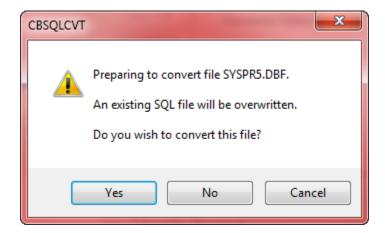
Next, enter under the "**Company**" field the three letters "**SYS**." These are for the system files that have just been downloaded by the **DP/Update** utility. Then, under the option "**Select Listed Files to Convert**" scroll down until you find the file specifically titled "**SYSPR5.DBF**." Make sure the rest of the files are "**Unselected**."

Under the "Conversion Options," click on the check box to "Confirm Overwrite."

When all of this is set as the following screen illustrates, click on the "Process" button to continue.

CodeBase To SQL Conversion List CodeBase Files To Convert: Directory: P:\powerdpa	Optional File Screens: Company: SYS Module Year:	e: List Files
Select Listed Files To Convert: SYSJC0.DBF* SYSME1.DBF* SYSP00.DBF* SYSPR0.DBF* SYSPR4.DBF* SYSPR5.DBF* SYSPR7.DBF* SYSPR0.DBF* * = corresponding SQL file found	Select All Conversion Options: Unselect All Invert Selection Invert Selection Confirm Overwrite Select Not Found Details	Process Cancel Selection
Processing Log:	Processing File: Total Files Processed:	Cancel New List
	Close	

Once you click on **"Process,"** the following screen will appear:



Click on "Yes" to continue the conversion to the SQL format.

Once the files have been converted, the following screen will appear:

CodeBase To SQL Conversion			X
List CodeBase Files To Convert: Directory: P:\powerdpa	Browse	Optional File Screens: Company: SYS Year:	List Files
Select Listed Files To Convert: SYSJC0.DBF* SYSME1.DBF* SYSP00.DBF* SYSPR0.DBF* SYSPR4.DBF* SYSPR5.DBF* SYSPR5.DBF* SYSPR5.DBF* SYSRW0.DBF* * = corresponding SQL file found	Select All Unselect All Invert Selection Select Not Found Details	Conversion Options:	Process Cancel Selection
Processing: Processing Log: SYSPR5.DBF: OK	Processing F Total Files Pr Clos	rocessed: 1 out of 1 Processing Completed.	Cancel New List

Click on "Close." Now that this step has been completed for SQL Server Users, the rest of the steps are identical for ALL users regardless of which database is being used.

W-2 CONFIGURATION

If you have recently upgraded to Version 7.50 or higher from a version prior to 6.3, you must verify each employee's First and Last Name under the W-2 Info button under the "Set Up Employees" option in Payroll under the "Set Up and Maintenance" menu option. The POWER Upgrade Utility will attempt to parse the existing name field into the new First and Last Name fields. Depending upon the format of your employees' names, adjustments may be necessary.

IRS Changes for 2025

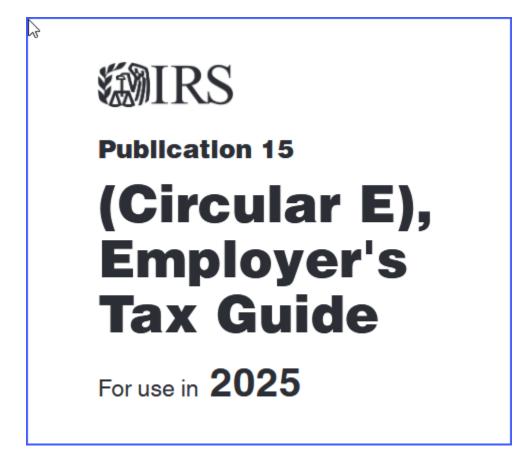
This **2025 Payroll Update** continues to include six **(6)** Federal Tax Tables to comply with the **IRS** tax code. This includes the Federal Table for **"Head of Household"** in addition to the existing tables for **Fed-Single** and **Fed-Married**.

How each existing employee should be configured is up to you and the employee and timing as outlined in the IRS instructions, some details of which are printed below. Any "NEW" employees will be subject to the three new tables that have been added to the system. Links to the **IRS** web site are included here for your convenience. We encourage you to consult with your CPA or accountant to guide you in the proper configuration and assignment of these tax tables to your employees.

https://www.irs.gov/

We advise you to go to the **IRS** link below to read the specific details on how employees need to complete the new version of the **W-4** form.

https://www.irs.gov/pub/irs-pdf/p15.pdf



For Employers, you may download the new W-4 form from the IRS web site at:

https://www.irs.gov/pub/irs-pdf/fw4.pdf

Form W-4 Department of the T Internal Revenue Se	reasury	Complete Form W-4 so that your	ee's Withholding Cer employer can withhold the correct of Give Form W-4 to your employer. ithholding is subject to review by t	ederal income tax from your pay.	OMB No. 1545-0074		
Step 1:	(a) F	irst name and middle initial	Last name	(b)	Social security number		
Enter Personal Information	Addre City o	rss		nam caro cred	Does your name match the name on your social securit card? If not, to ensure you ge credit for your earnings,		
			tact SSA at 800-772-1213 to to www.ssa.gov.				

Employees will need to complete this new W-4 form and return it to their employers. Based on their answers, you will then need to complete the additional form for Employers before you can set up the new Federal Withholding Tables within the **Data Pro Infinity POWER Payroll** module.

https://www.irs.gov/businesses/small-businesses-self-employed



Data Pro Accounting Software has ensured that the necessary **Federal Tax Tables** are included in this update to be able to comply with the necessary calculations and reporting as dictated by the **IRS** rules for **2025**.

The following steps will assume the that the employee is an existing employee with a previous **W-4** in place and will use the previous method of configuring the standard Federal Tax Tables.

STEP 1

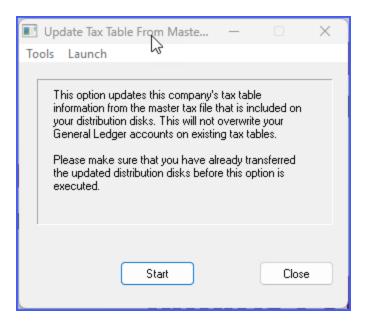
How to Update Your Tax Tables

(Windows GUI)

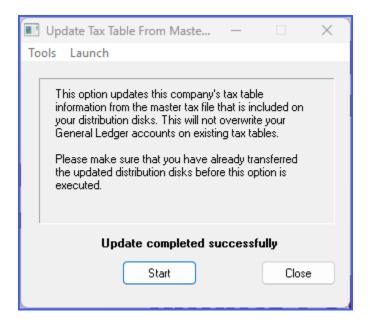
Note: Do not load these tax tables until the last 2024 Payroll has been processed, backups of all program and data files have been made, and all required management reports have been printed. Tax table information should be updated just before the first 2025 payroll is run.

Once the **2025 Tax Table Updates** have been loaded on your system <u>AND</u> after you have started the **New Year's files** for **Payroll**, follow these simple steps:

- 1. From the *"Infinity POWER Main Menu,"* press the F3 key and change the system date to 01/01/2025.
- 2. Click on "Systems," and then select the option "Payroll."
- 3. Select the option "Set Up and Maintenance."
- 4. Finally, choose the option "Update Tax Table From Master File."
- 5. Click on the *"Start"* button.



When the update is completed, the following screen will be displayed:



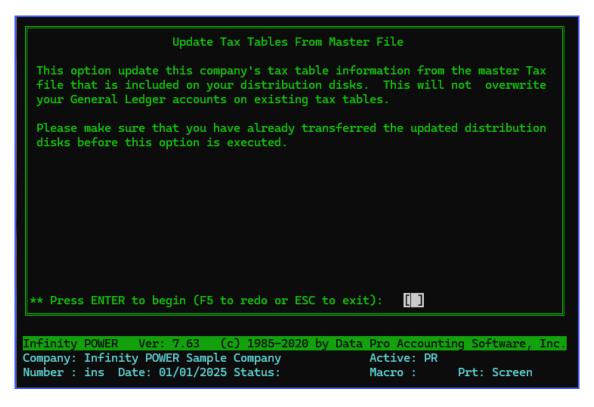
When the update is completed, click on "Close" to return to the Main Menu.

(Windows Character-Based)

Note: Do not load these tax tables until the last 2024 Payroll has been processed, backups of all program and data files have been made, and all required management reports have been printed. Tax table information should be updated just before the first 2025 Payroll is run.

Once the **2025 Tax Table Updates** have been loaded on your system <u>AND</u> after you have started the **New Year's files** for **Payroll**, follow these simple steps:

- 1. From the *"Infinity POWER Main Menu*," press the F3 key and change the system date to 01/01/2025.
- 2. Then, select the option "*Accounting Programs*." Next, choose the option "*Payroll System*."
- 3. Select the option "Perform Set Up and Maintenance."
- 4. Choose the option "*Perform Routine Maintenance*." Then, choose the option "*Set Up Tax Tables*."
- 5. Finally, choose the option "Update Tables From Master File."
- 6. Press the **ENTER** key to begin the update process. When it is complete, the system will return you to the menu.



Repeat these steps for <u>each</u> company that has **Payroll** data files. Be sure to verify your company's unemployment tax rate for **2025** and adjust the appropriate state tax table(s) as shown in the following example. Make sure to use the rate sent to your firm by your state for **2025**.

STEP 2

Remember to check the Federal tax tables against your **Circular E** and **State Tax Tables** with your **State Tax Table Publications**. In the Windows Graphical version, to edit or verify either the Federal or State Tax Tables while in the **Payroll** module, choose the option "*Perform Routine Maintenance*." Then, choose the option "*Set Up Tax Tables*." Select the specific table to review or edit. The following screen will appear:

💽 Maintain Tax Tables		×	
Tools Launch Naviga	ation Operation		_
	🗅 🍾 🔀 🛱 📓 🎽	Mode: Inquiry	
<u>T</u> ax Table:	FED-M	Adjust Base By <u>F</u> IT:	
Description:	FIT - MARRIED 2025	Adjust Base By FI <u>C</u> A:	
Unemployment <u>M</u> aximum:	\$7,000.00	Adjust Base By SIT:	
Unemployment Tax <u>R</u> ate:	0.8000 %	Table Calculation Type:	
G/L_Unemployment E <u>x</u> p.:	75200	1) Normal Table Calculation $$	
G/L Unemployment Lia <u>b</u> .:	23500	W-2 State :	
G/L Accrua <u>i</u> :	23200	Exclude from W-2 wages :	
Primary Exemption:	\$4,300.00		
Secondary Exemption:	\$0.00		
Details	User Fields	Save Cancel Close	

When you click on the **"Details"** button on the bottom left of the screen, the following screen will appear that will allow you to view the specifics of the tax table.

	h Edit Navigation	1 💉 🀿 🔺 🖾 🖏 🖏	_	• ×
<u>D</u> etail Item #	Lower Limit	Base <u>I</u> ax Amount	<u>P</u> ercent Over Limit	
1	\$17,100.00	\$0.00	10.0000 %	
2	\$40,950.00	\$2,385.00	12.0000 %	
3	\$114,050.00	\$11,157.00	22.0000 %	
4	\$223,800.00	\$35,302.00	24.0000 %	
5	\$411,700.00	\$80,398.00	32.0000 %	
		Save Cancel		

In the **Windows Character-based** version of the product, the details for editing are all on a single screen as shown in the following example.

** Chan	ge a Tax Table **
2) Unemployment Maximum : \$7,0 3) Unemployment Tax Rate: 0.80 4) GL UE Exp. : 75200	
5) GL UE Liab.: 23500 6) GL Accrual : 23200 7) Primary Exemption : \$4,3 8) Secondary Exemption:	\$0.00 14) Exclude from W-2 Wages? N
Lower Limit Base Tax A 1) \$17,100.00	\$0.00 10.0000 % 85.00 12.0000 % 57.00 22.0000 % 02.00 24.0000 %
5) \$411,700.00 \$80,3 ** Edit keys: ↑, ↓, HOME, END, F	
Infinity POWER Ver: 7.63 (c) 1 Company: Infinity POWER Sample Com Number : ins Date: 01/01/2025 Sta	

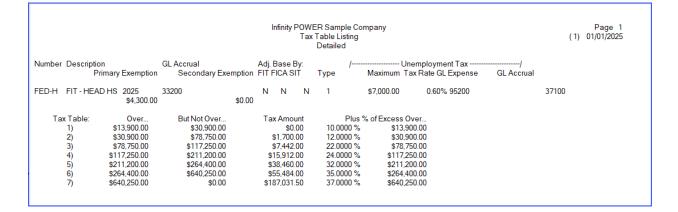
For your records, this is what the Federal Tax Tables should look like at this point for 2025.

Federal - Married

Infinity POWER Sample Company Tax Table Listing Detailed							Page (1) 01/01/2029
Number Descripti F	on Primary Exemption	GL Accrual Secondary Exempt	Adj. Base By: ion FIT FICA SIT	/ Туре	Unemployment Tax Maximum Tax Rate GL Expense		
FED-M FIT - MAR	RRIED 2025 \$4,300.00	23200 \$0	N N N .00	1	\$7,000.00 0.80% 75200	23	3500
Tax Table:	Over	But Not Over	Tax Amount	Plus '	% of Excess Over		
1)	\$17,100.00	\$40,950.00	\$0.00	10.0000 %	\$17,100.00		
2)	\$40,950.00	\$114,050.00	\$2,385.00	12.0000 %	\$40,950.00		
2) 3)	\$114,050.00	\$223,800.00	\$11,157.00	22.0000 %	\$114,050.00		
4)	\$223,800.00	\$411,700.00	\$35,302.00	24.0000 %	\$223,800.00		
5)	\$411,700.00	\$518,150.00	\$80,398.00	32.0000 %	\$411,700.00		
6)	\$518,150.00	\$768,700.00	\$114,462.00	35.0000 %	\$518,150.00		
7)	\$768,700.00	\$0.00	\$202,154.50	37.0000 %	\$768,700.00		

	Infinity POWER Sample Company Tax Table Listing Detailed							(1)	Page 1 01/01/2025		
Number	Description Prima	ry Exemption	GL Accrual Secondary Exempti	Adj. Base I on FIT FICA S		/ Туре		mployment Tax Rate GL Expense	/ GL Accrual		
FED-S	FIT - SINGLE	2025 \$4,300.00	23200 \$0.	N N 00	Ν	1	\$7,000.00	0.80% 75200		23500	
Tax	Table:	Over	But Not Over	Tax Amo			% of Excess Ov				
	1)	\$6,400.00	\$18,325.00		00	10.0000 %	\$6,400				
	-/	\$18,325.00	\$54,875.00	\$1,192		12.0000 %	\$18,325				
	3)	\$54,875.00	\$109,750.00	\$5,578	50	22.0000 %	\$54,875	5.00			
		109,750.00	\$203,700.00	\$17,651	00	24.0000 %	\$109,750	0.00			
		203,700.00	\$256,925.00	\$40,199	00	32.0000 %	\$203,700	0.00			
		256,925.00	\$632,750.00	\$57,231	00	35.0000 %	\$256,925	5.00			
		66€,750.00	\$0.00	\$188,769	75	37.0000 %	\$632,750	0.00			

Federal – Head of Household



STEP 3

FICA Update Procedures (Windows GUI)

The Federal Government has changed the Social Security tax limit to \$176,100.00 for 2025. To verify that your configuration is correct, follow these steps:

- 1. Click on "Systems," and then select the option "Payroll."
- 2. Next, select the option "Set Up and Maintenance." Then, select the option, "Payroll Configuration."
- 3. Finally, click on the tab *"Master Configuration."* Click on the *"Social Security Limit"* and verify that it is set to \$176,100.00.
- 4. Your screen should look like the following screen:

Configuration						_		×
Tools Launch								
Master Configuration	G/L Accounts	Time Categories	System	n Integration				
Departments: Rate Override: Workers Comp. Class: Variable OT Calculation FICA Override: Allocate Dept. Overhea Allow Check Reprint: Default Pay Cycle: Minimum Wage: Social Security Tax %.: Social Security Limit: Medjcare Tax %.:		y .00	~	Emp. F <u>e</u> deral ID Number: Emp. <u>S</u> tate ID Number: <u>W</u> -2 Form: Employee Re <u>v</u> iew Form: <u>G</u> /L Journal Number:	3679202 W2 REV	g – Payro Rate Decir Check For	mals: 2]
		ок	Can	cel Apply				

Click "*OK*," to save your changes. Repeat these steps for each company that has Payroll files. For Character-based users, follow these steps:

- 1. From the *"Infinity POWER Main Menu,"* press the F3 key and change the system date to 01/01/2025.
- 2. Then, select the option "Accounting Programs." Next, choose the option "Payroll System."
- 3. Select the option "Perform Set Up and Maintenance."
- 4. Choose the option "Set Up Master Information." Then, select the option "Change Master Configuration."
- 5. Choose the option "Master Configuration."
- 6. The following screen will appear where you can make the edits on Field #11 "Social Security Limit."

** Payroll - System C	onfiguration **
The following system configuration may	be changed if you desire. If you
 Allow Department Breakdown ? Y Allow Override of Pay Rates? Y Allow Workers' Comp. Class ? Y Allow VOT Calculation ? Y 	69-7482328 15) Employer's State I.D. # :
<pre>4) Allow Vol Calculation ? Y 5) Allow Override of FICA ? Y 6) Allocate Dept. Overhead ? Y 7) Allow Check Reprint ? Y 8) Default Pay Cycle : 3 Bi-Weekly 9) Minimum Wage / Hour : \$13.00 10) Second Calculation for the second second</pre>	16) Checking Account : 2 17) W-2 Form Name : W2 18) Emp. Review Form : REV 19) GL Journal # : 4 20) Hours Dec. (0-5) : 2
10) Social Security Tax %: 6.20 % 11) Social Security Limit: \$176,100.00 12) Medicare Tax % 1.45 % 13) Medicare Tax Limit \$999,999.99	22) JC Detait Type : 3 Employee Name 23) Direct Dep. Form :
** Press ENTER to validate (number, HOME Infinity POWER Ver: 7.63 (c) 1985-2020 Company: Infinity POWER Sample Company	by Data Pro Accounting Software, Inc.
Number : ins Date: 01/01/2025 Status:	

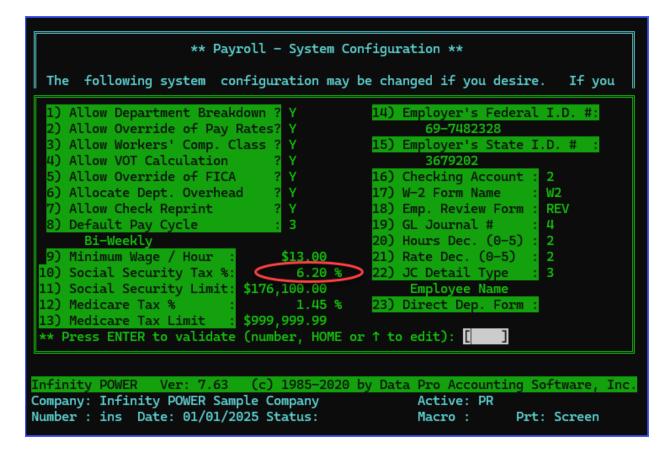
STEP 4

Social Security Tax %

When you perform the **DP/UPDATE** feature to get the latest software update, you will find it to be quite simple and will require **NO Configuration** of the software whatsoever. For example, you will see and be able to edit the **Social Security Tax Percentage** rate field and the system will apply it to both the **Employee** and **Employer** portion of **FICA**.

The following screens illustrate how the **Payroll Configuration** screen looks in both the **Windows Graphical Version** as well as the **Character-based Version** of the **Infinity POWER** products. The current rate for both **Employer** and **Employee** is **6.2%** and goes in the **"Social Security Tax %"** field as shown.

Configuration						—		×
Tools Launch								
Master Configuration G	/L Accounts	Time Categories	System	n Integration				
Departments:	\sim			Emp. F <u>e</u> deral ID Number:	69-7482	328		
Rate Override:				Emp. <u>S</u> tate ID Number:	3679202			
Workers Comp. Class: Variable OT Calculation:				W-2 Form:	W2			
FICA Override:				— Employee Re <u>v</u> iew Form:	REV			
Allocate Dept. Overhead:	\sim			<u>G/L Journal Number:</u>				
Allow Check Reprint:				04	Checking	g - Payrol	.1 V	
Default Pa <u>y</u> Cycle:	Bi-Weekl	У	~	Llaura Da sinada	•	Data Datio		
Minimum Wage:	\$13	.00		<u>H</u> ours Decimals:	2	Ra <u>t</u> e Decim	_	
Social Security Tax %.	6.20 %	\geq		<u>N</u> ext Check Number:	195	Check For <u>m</u>	STU	в
Social Security Limit:	\$176,100	.00		<u>J</u> C Detail Type: ▹	Employe	e Name		~
Medicare Tax %.:	1.45 %	1		Direct Dep wit Form:				
	\$999,999			Checking Account:	2	-		
Medicare Ta <u>x</u> Limit:	+555,555							
		ок	Can	cel Apply				



STEP 5

State Tax Table Updates

Data Pro Accounting Software updates the various states' tax tables as soon as their information is released. Unfortunately, many states do not release their annual changes prior to year-end when we release all the other Federal and other state changes. Keep checking the **DP/UPDATE** feature of your software and the home page at <u>www.dataproaccounting.com</u> for the latest updates on the various **States Tax Table** update releases.

****Be sure to verify your company's unemployment tax rate for 2025 and adjust the appropriate state tax table(s) as shown in the following example. Make sure to use the rate sent to your firm by your state for 2025. Many states your unemployment rate as a "Factor," such as 0.01060. However, when you translate this number into your State Tax Table as a percentage as shown below, you first must make a conversion. When you do, you must move the decimal positions two places to the right.

💽 Maintain Tax Tables		- 0	×
Tools Launch Naviga	tion Operation		
	🗅 🍾 🔀 🖨 📓	Mode: Inquiry	
<u>T</u> ax Table:	IA-1	Adjust Base By <u>F</u> IT:	
Description:	IOWA-HH 2025	Adjust Base By FI <u>C</u> A:	
Unemployment <u>M</u> aximum:	\$39,500.00	Adast Base By SIT:	
Unemployment Tax <u>R</u> ate:	1.0600 %	Table Calculation Type:	
G/L_Unemployment E <u>x</u> p.:	75200	1) Normal Table Calculation \sim	
G/L Unemployment Lia <u>b</u> .:	23600	W-2 State : IA	
G/L Accrua <u>i</u> :	25400	Exclude from W-2 wages :	
Primary Exemption:	\$18,050.00		
Secondary Exemption:	\$0.00		
Details	User Fields	Save Cancel Clo	se

the Change of Tay, Table at	
** Change a Tax Table **	
<pre>** Tax Table # : IA-1 1) Description : [IOWA-HH 2025] 9) Adjust Base By F 2) Unemployment Maximum : \$39,500,00 10) Adjust Base By F 2) Unemployment Tax Data: 1,0600 % 11) Adjust Base By F</pre>	ICA? N
3) Unemployment Tax Rate: 1.0600 % 11) Adjust Base By S 4) GL UE Exp. : 75200 12) Table Calc. Meth 5) GL UE Liab.: 23600 Normal Table C 6) GL Accrual : 25400	nod : 1
7) Primary Exemption : \$18,050.00 13) W-2 State 8) Secondary Exemption: \$0.00 14) Exclude from W-2	2 Wages? N
2) \$0.00 \$0.00 0.0	3000 % 9000 %
4) \$0.00 \$0.00 0.0	0000 % 0000 % 0000 %
** Edit keys: ↑, ↓, HOME, END, F5=top. **	
Infinity POWERVer: 7.63 (c) 1985-2020 by Data Pro AccountCompany:Infinity POWER Sample CompanyActive: PFNumber:insDate:12/31/2024 Status:Macro:	

The master **Payroll Tax Tables** were updated for the **2025 Federal Tax** and all "**States**" that have reported changes as of this date have been updated. This list will continue to be updated as additional states continue to provide their new information for **2025**.

Should you have any problems or questions, please call our **Technical Support Department** at (727) 803-1550, Monday through Friday 9:00 A.M. to 5:00 P.M. EST.

The following is a list of states that have already been fully updated and have a status of **"FINAL."** Any states marked in **GREEN (PENDING)**, were pending at the time of this update.

STATE	DESCRIPTION OF CHANGES	STATUS
FEDERAL	Fed WH Tables changed. Social Security Limit increased to \$176,100. No changes to FICA (6.20%) and Medi-Wages Percentages (1.45%). UE Wage Base equals \$7,000.00. Federal Minimum Wage equals \$7.25.	FINAL
ALABAMA	State WH Tables Changed. UE Wage Base equals \$8,000.	FINAL
ALASKA	UE Wage Base increased from \$49,700 to \$51,700. No State Income Tax.	FINAL
ARIZONA	State WH Tables Changed. UE Wage Base equals \$8,000.	PENDING
ARKANSAS	State WH Tables Changed. UE Wage Base equals \$7,000.	PENDING
CALIFORNIA	State WH Tables Changed. UE Wage Base equals \$7,000.	FINAL
COLORADO	UE Wage Base increased from \$23,800 to \$27,200.	PENDING
CONNECTICUT	UE Wage Base increased from \$25,000 to \$26,100.	PENDING
DELAWARE	UE Wage Base increased from \$10,500 to \$12,500.	PENDING
DISTRICT OF COLUMBIA	UE Wage Base remains unchanged at \$9,000.	PENDING
FLORIDA	UE Wage Base unchanged at \$7,000. No State Income Tax.	FINAL
GEORGIA	State WH Tables Unchanged. UE Wage Base equals \$9,500.	FINAL
HAWAII	State WH Tables Changed. UE Wage Base equals \$56,700.	FINAL
IDAHO	State WH Tables Changed. UE Wage Base increased from \$49,900 to \$53,500.	PENDING
ILLINOIS	State WH Tables Changed. Exemptions increased. UE Wage Base increased from \$13,590 to \$13,916.	PENDING
[NDIANA	State WH Tables Changed. UE Wage Base \$9,500.	FINAL
IOWA	State WH Tables Changed. UE Wage Base increased from \$38,200 to \$39,500.	FINAL
KANSAS	UE Wage Base unchanged at \$14,000.	PENDING
KENTUCKY	Primary Exemption changed. UE Wage Base changed from \$11,100 to \$11,400.	FINAL
LOUISIANA	UE Wage Base \$7,700.	PENDING
MAINE	State WH Tables Changed. UE Wage Base \$12,000.	FINAL
MARYLAND	UE Wage Base \$8,500.	FINAL
MASSACHUSETTS	UE Wage Base unchanged at \$15,000.	PENDING
MICHIGAN	UE Wage Base decreased to those Employers not delinquent on UI Payments. UE Wage Base unchanged at \$9,500.	
MINNESOTA	State WH Tables Changed. UE Wage Base increased from \$40,000 to \$42,000.	PENDING
MISSISSIPPI	UE Wage Base \$14,000.	PENDING
MISSOURI	State WH Tables Changed. UE Wage Base decreased from \$10,000 to \$9,500.	FINAL

STATE	STATUS	
MONTANA	State WH Tables Changed. UE Wage Base increased from \$40,500 to \$43,000.	FINAL
NEBRASKA	State WH Tables Changed. UE Wage Base \$9,000.	FINAL
NEVADA	UE Wage Base increased from \$40,600 to \$41,800. No State Income Tax.	FINAL
NEW HAMPSHIRE	UE Wage Base \$14,000. No State Income Tax.	PENDING
NEW JERSEY	UE Wage Base increased from \$42,300 to \$43,300.	PENDING
NEW MEXICO	State WH Tables Changed. UE Wage Base equals \$31,700.	PENDING
NEW YORK	State WH Tables Changed. UE Wage Base changed from \$12,500 to \$12,800.	PENDING
NORTH CAROLINA	State WH Tables Changed. UE Wage Base increased from \$26,600 to \$29,600.	PENDING
NORTH DAKOTA	State WH Tables Changed. UE Wage Base equals \$43,800.	PENDING
оніо	UE Wage Base equals \$9,000.	PENDING
OKLAHOMA	State WH Tables Changed. UE Wage Base increased from \$27,000 to \$28,200.	PENDING
OREGON	UE Wage Base increased from \$52,800 to \$54,300.	PENDING
PENNSYLVANIA	UE Wage Base equals \$10,000.	PENDING
PUERTO RICO	UE Wage Base \$7,000.	PENDING
RHODE ISLAND	State WH Tables Changed. UE Wage Base increased from \$28,200 to \$29,200.	FINAL
SOUTH CAROLINA	UE Wage Base \$14,000.	FINAL
SOUTH DAKOTA	UE Wage Base unchanged at \$15,000. No State Income Tax.	FINAL
TENNESSEE	UE Wage Base equals \$7,000. No State Income Tax.	FINAL
TEXAS	UE Wage Base unchanged at \$9,000. No State Income Tax.	FINAL
UTAH	UE Wage Base increased from \$47,000 to 48,900.	PENDING
VERMONT	State WH Tables Changed. Primary Exemption changed. UE Wage Base increased from \$14,300 to \$14,800.	PENDING
VIRGIN ISLANDS	UE Wage Base equals \$24,200. No State Income Tax.	PENDING
VIRGINIA	UE Wage Base \$8,000.	PENDING
WASHINGTON	UE Wage Base increased from \$68,500 to \$72,800. No State Income Tax.	FINAL
WEST VIRGINIA	UE Wage Base decreased to \$9,000 from \$9521.	PENDING
WISCONSIN	UE Wage Base \$14,000.	PENDING
WYOMING	UE Wage Base increased from \$30,900 to \$32,400. No State Income Tax.	FINAL
WYOMING	UE Wage Base increased from \$30,900 to \$32,400. No State Income	