DATA PRO ACCOUNTING SOFTWARE, INC.

Advanced Accounting Software and Secure Internet Solutions

DP SCAN

Real Time Mobile Scanning Software
Part # 460 & 461

MODULE OVERVIEW

SYSTEM OVERVIEW

DP/SCAN is a special software application written specifically by **Data Pro Accounting Software** to support a wide range of bar code scanning devices that run on **Windows Servers (2022, 2019, & 2016)** and **Windows PC** desktops ***(Windows 11 & 10)***, making it more convenient for warehouse shipping locations!

The device you choose **MUST** support **"wireless networking"** and have access to your accounting server where the **Infinity POWER** programs are installed. Desktop PCs and/or laptops located in your warehouse environment must simply be connected to the company's internal network.

The benefits of using **DP/SCAN** are significant in time savings and for allowing significant ease of use in **"cycle counts"** and ensuring that your inventory valuations are more accurate than ever! Without a timely process of counting inventory and processing receipts of inventory, many companies quickly lose their grip on a moving target. The result can be a high loss of inventory and write-downs that could easily be avoided.

DP/SCAN operates in **"Real Time"** and specifically does not support **"batch processing"** of physical counts. Therefore, if your intention is to send a user out into a warehouse or on to a truck remotely where there is no access to an integrated wireless network, you **WILL NOT** be able to use the **DP/SCAN** software.

This product is specifically designed to function as if it is another user connected directly to your accounting system. When the software reads from any data files, it is looking at the latest version of the data files as they may exist at any moment in time. Currently, there are **"warehouse"** functions from five **(5)** different accounting modules and one **(1)** in the **DP/DashBoard/CRM** module when purchased.

* **Record Shipments** ***(Sales Order Entry)***
* **Record Receipts** ***(Purchase Order Entry)***
* **Enter New Physical Counts** ***(Inventory)***
* **Inventory Transfers** ***(Between Items/ Locations)***
* **Inventory Transfers to Jobs**
* **Inventory Count Reset to Zero** ***(DP/DashBoard)***

The initial **DP/SCAN** product ***(Part #460)*** includes a single **(1)** User license. Additional user licenses may be purchased for each additional **PC Scanner** to be added to your network as needed ***(Part #461)***.

SETUP & CONFIGURATION

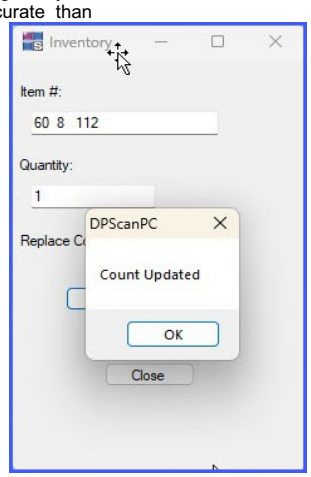
Every installation of the **Infinity POWER** accounting software allows for multiple companies to be installed and run from a single instance of the software.

As such, when you are ready to run **DP/SCAN**, you need to configure the **DP/SCAN** software so it knows which **"company"** to communicate with and where to find its data files. Every office or warehouse can be configured differently using open or closed networks, with or without, security involved. Depending on how your IT managers have configured your local area network, you will need to first connect the bar code scanner to the wireless network before you can proceed.

The vehicle that **DP/SCAN** uses to communicate is the Data Pro module called **"POWERServer,"** which is included in the **Infinity POWER Advanced Accounting Software** products. Normally, multiple companies would be hosted on the same server and as a result you wouldn't need to change the **POWERServer Hostname** or **Port #**. If the data files are located, though, on a different server, then that would be required.

COUNT

For many users, the **most important** and primary reason for purchasing **DP/SCAN** is to use the **"COUNT"** function for scanning or **"counting"** the current physical quantities. Whether in a warehouse or a truck, this option will verify that the amounts **"on hand"** for inventory items are the same amounts currently reflected as the **"perpetual amount"** calculated by the **Inventory Management** software.



This feature does not replace the ability to **"Print Count Sheets,"** then manually go count items and enter them directly into the system. However, with **DP/SCAN,** you can count one item at a time by selecting an item and scanning it with a default quantity of **"1."** Or, you can scan one item and enter a **"total quantity"** for the item that has been scanned. For example, you may be scanning a **"bin label"** in a warehouse or store and manually counting the smaller quantity of items in a bin and simply entering the **"total quantity"** of the items in the bin for the scanned item.

This will update the option in the **Inventory** module in the same way as if you have manually entered the **"Count"** through the menu option **"Enter New Physical Quantities."** This allows you to be **1500** yards away in the back end of your warehouse looking at bins of various inventory items to be counted. Better yet, the **DP/SCAN** software allows you to perform physical counts in **"real time"** with a laptop on a rolling cart with a wireless scanner that you use for shipping in the warehouse as you walk through a warehouse, through a truck or through a range of bins while performing a **"Cycle"** count as often as desired.

The **"IM Count Reset to Zero Option"** that is included for use with the **DP/DashBoard/CRM** module with the purchase of this product, allows users to go in by a selected range of inventory items ***(i.e. Bin, Aisle, Truck)*** and reset the counts of all items to **"zero"** as if they have already been physically counted! The impact of this is that the user that is performing the count must now physically scan the inventory item for it to show up as **"counted"** in this count or it will be **"written off."** This prevents people from getting lazy and just entering items they **"believe"** to be there and they are not. If it's not scanned, it's not there and people can now be held accountable!

Overview continued on next page

DP/SCAN is compatible with various scanning devices as shown above.

SHIPPING

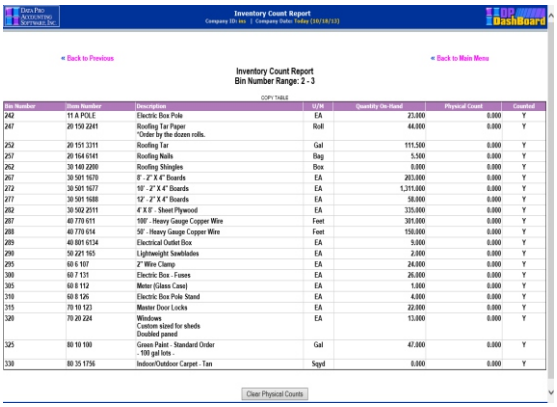
The **"SHIPPING"** option located on the main menu of **DP/SCAN** is designed to **"Record Shipments"** against a specific **Sales Order** remotely. This allows warehouse staff to inform the accounting department of which items on an outstanding **"Sales Order"** have actually been boxed up/packaged and **"shipped"** out the door on a very timely basis.

Once the Sales Order Number and the specific inventory items on a Sales Order have been **"recorded"** as **"shipped,"** this means that they are now ready for immediate **"invoicing!"**

By performing this step remotely in the warehouse, no one has to wait on paper work to arrive before the **"invoicing"** function can take place! The **Sales Order Entry** module is designed to operate in **"batch"** mode for Invoicing and by **"range"** of Sales Orders. Therefore, if the items on a Sales Order have been recorded as **"shipped,"** then they are automatically eligible for invoicing.

When inventory items are **"recorded"** as **"shipped,"** the software immediately reduces the system's **"Quantity On-Hand"** amounts. The **"Quantity Reserved"** amounts are also lowered because when they are shipped, they are also no longer considered **"on-order."**

Inventory Count Reset to Zero Option for DP/DashBoard/CRM insists that all items in a range ***(i.e. Truck, office or warehouse)*** **MUST** be scanned during physical counts!


Inventory Count Report

Inventory Count Report
Bin Number Range: 2 - 3

Item Number	Store Number	Description	U/M	Quantity On-Hand	Physical Count	Counted
242		11 A POLE	EA	23.000	0.000	Y
247		20 150 2241 Roofing Tar Paper *Order by the dozen rolls.	Roll	44.000	0.000	Y
252		20 151 3311 Roofing Tar	Gal	111.500	0.000	Y
257		20 164 6141 Roofing Nails	Bag	5.500	0.000	Y
262		30 140 2200 Roofing Shingles	Box	0.000	0.000	Y
267		30 501 1670 8' - 2" X 4" Boards	EA	203.000	0.000	Y
272		30 501 1677 10' - 2" X 4" Boards	EA	1,319.000	0.000	Y
277		30 501 1688 12' - 2" X 4" Boards	EA	58.000	0.000	Y
282		30 502 2511 4' X 8' - Sheet Plywood	EA	335.000	0.000	Y
287		40 770 611 100' - Heavy Gauge Copper Wire	Feet	301.000	0.000	Y
288		40 770 614 50' - Heavy Gauge Copper Wire	Feet	150.000	0.000	Y
289		40 801 6134 Electrical Outlet Box	EA	5.000	0.000	Y
290		50 221 165 Lightweight Sawblades	EA	2.000	0.000	Y
295		60 6 107 2" Wire Clamp	EA	24.000	0.000	Y
300		60 7 131 Electric Box - Fuses	EA	26.000	0.000	Y
305		60 8 112 Meter (Glass Case)	EA	1.000	0.000	Y
310		60 8 126 Electric Box Pole Stand	EA	4.000	0.000	Y
315		70 10 123 Master Door Locks	EA	22.000	0.000	Y
320		70 20 224 Windows Custom sized for sheds Doubled paned	EA	13.000	0.000	Y
325		80 10 100 Green Paint - Standard Order - 100 gal lots -	Gal	47.000	0.000	Y
330		80 35 1756 Indoor/Outdoor Carpet - Tan	Sqyd	0.000	0.000	Y

Product Overview

Continued

MODULE OVERVIEW

BAR CODES
When you purchase **DP/SCAN,** you also receive white paper versions of the **"Sales Order"** and **"Packing List"** forms that include the printing of **"bar codes"** on the actual processing forms. Bar Code symbology printing featuring **3 of 9, 2 of 7** and **UPC Codes** ***(among many others)*** are all supported!

This feature requires a **"LaserJet"** type of printer. This is also true for the **Purchase Order** form to be used with the **"Receiving"** option to be described next. When you print a copy of the **Sales Order** or **Purchase Order** forms, you will see that it includes **Bar Codes** where you have the **Sales Order** or **Purchase Order Number** and for all **Inventory Item Numbers** on each form.

By using the modified form, it significantly enhances the ability to streamline the data entry process for the warehouse user utilizing the **DP/SCAN** software.

RECEIVING
The **"Record Receipts"** option allows just the opposite to happen in that the warehouse staff is immediately allowed to **"receive"** inventory stocks into inventory from **Purchase Orders**. This function will allow for the immediate **"increasing"** of the **"on-hand"** quantities of items that have been ordered through the **Purchase Order Entry** module.

Likewise, the **"Quantity On-Order"** amounts will automatically be **"reduced"** in the **Purchase Order Entry** module when an item is scanned and received into the system. The **"on-hand"** quantities in the **Inventory Management** module will be immediately increased as soon as they are scanned as **"received."**

This is very beneficial to firms to immediately know that they have received items into stock, regardless of whether or not they have received the invoice from their vendor for payment.

The accounting department can still go into the **Purchase Order Entry** module when the actual invoice arrives and **"voucher"** the invoice for payment to match up to the items that have already been **"received"** by using the **DP/SCAN** utility. If the company's Sales or Accounting Department knows the item is physically in stock, it may get sold and be gone before the **"actual"** invoice from the vendor ever arrives.

Getting the item received more timely can be one of the **most important** functions **DP/SCAN** users can perform!

TRANSFER
The **"Item Transfer"** option allows warehouse staff to **"move"** inventory stocks from warehouse location to location, bin to bin or just item to item.

This function allows for the immediate **"increasing"** of the **"on-hand"** quantities of existing items by scanning the original item as the **"source"** item and then entering the destination item number.

Once these two item numbers have been entered, the default quantity of one may be used by the scanner, or you may manually enter a much larger quantity using the keyboard on the PC/laptop. This function becomes very powerful in the company's warehouse or in the field, particularly where a company may use their own item number structuring system, have trucks in the field and where they use a prefix or suffix to designate where an item goes once it is transferred.

TO PROJECT
The **DP/SCAN** function **"Item to Project"** allows warehouse staff**,** and other employees that may be in the field, to **"move"** inventory stocks from warehouse location, or truck, to an actual **Project/Job** that has already been defined in the **Infinity POWER Job Cost Main Module**.

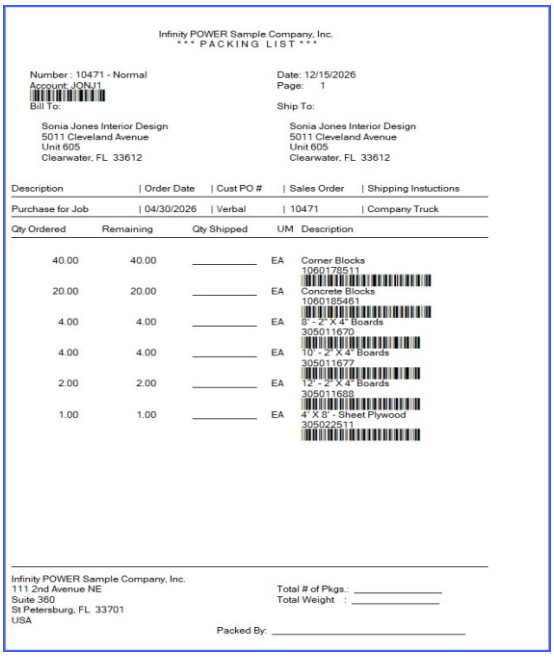
This is an extremely powerful capability where the transfer of materials can be automatically removed from a company's inventory, either out of their warehouse or one of their moving trucks carrying its own inventory, and allow the transfer of inventory costs to be posted directly to a **"cost code"** on a specific **Project/Job**.

This, of course, assumes the user has done their homework and ensured that each of the inventory items have all of the proper configuration work done, in advance. Although the Windows Graphical versions of the integrated modules that work with the **Job Cost Main Module** allow users to override and change both the **Projects/Jobs,** as well as the **Cost Codes** to be charged, when allocating inventory items to a given job, users with a tablet scanner don't have the same level of flexibility.

The setup of all inventory items must ensure that they have all of the **General Ledger** accounts, **Sales Codes** and **Job Cost Codes** all predefined properly before being scanned to a specific **Project/Job**. If they do, then the quantities on hand will be lowered and their costs will automatically be transferred to the job as Work in Process **(WIP)** or directly as Cost of Sales, depending on the nature of the company's business. Both methods can be tracked easily within the **Infinity POWER** accounting system. It is simply a matter of configuration within the software!

The system will prompt for the item number to scan and then for the destination **Project/Job**. Once scanned or entered, the system will default to a quantity of one. This quantity can be overridden by the user and allowed to enter more quantities directly to the **Project/Job** as needed. Once they click on the **"Transfer"** button, all costs are moved and item quantities are lowered immediately! This is why **DP/SCAN** is a powerful, **"real time"** tool for the warehouse, or trucks in the field.

As long as the customer has a valid and stable wireless network connection, processing becomes more efficient and streamlined than ever! This can lead to better data and better abilities to get invoicing done quicker, more seamlessly and insure that inventory levels are managed tighter and produce better profits!



Infinity POWER Sample Company, Inc.
*** PACKING LIST ***

Number : 10471 - Normal
Account: JONJ1
Bill To:
Sonia Jones Interior Design
5011 Cleveland Avenue
Unit 605
Clearwater, FL 33612

Date: 12/15/2026
Page: 1
Ship To:
Sonia Jones Interior Design
5011 Cleveland Avenue
Unit 605
Clearwater, FL 33612

Description	Order Date	Cust PO #	Sales Order	Shipping Instuctions
Purchase for Job	04/30/2026	Verbal	10471	Company Truck

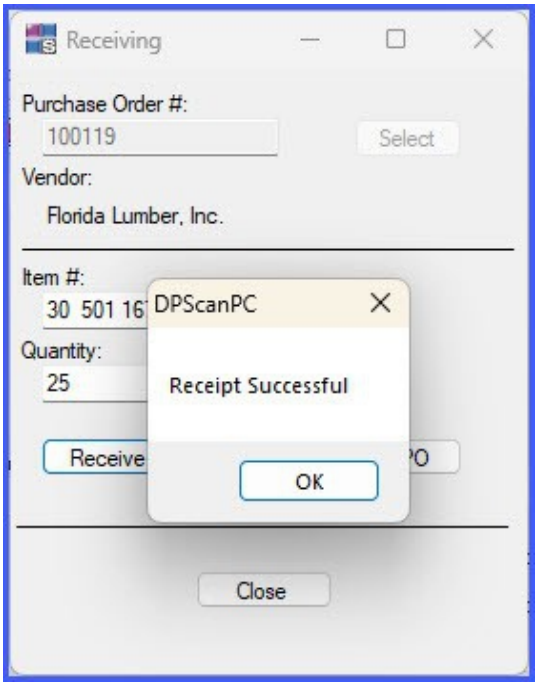
Qty Ordered	Remaining	Qty Shipped	UM	Description
40.00	40.00		EA	Corner Blocks 1060178511
20.00	20.00		EA	Concrete Blocks 1060185461
4.00	4.00		EA	8" - 2" X 4" Boards 305011670
4.00	4.00		EA	10" - 2" X 4" Boards 305011677
2.00	2.00		EA	12" - 2" X 4" Boards 305011688
1.00	1.00		EA	4' X 8' - Sheet Plywood 305022511

Infinity POWER Sample Company, Inc.
111 2nd Avenue NE
Suite 360
St Petersburg, FL 33701
USA

Total # of Pkgs.: _____
Total Weight : _____

Packed By: _____

Sales Orders, Purchase Orders and **Packing Lists** include additional **Bar Codes** for the **Sales/Purchase Order Number** and all **Item Numbers** to make processing simpler!



The **Receiving** window confirms that the inventory item has been received. Either click **"OK"** to continue to receive more inventory items or click on the **"Close"** button to exit.

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